

**TOWN OF GRAND RAPIDS
ANNUAL TOWN MEETING
April 21, 2015 – 7:00 p.m.
Municipal Building, 2410 48th Street South
Wisconsin Rapids, WI 54494**

PROPOSED AGENDA

1. Approve minutes of Public Budget Hearing and Special Town Meeting of *November 20, 2014*
2. Review of 2014 Financial Statement.
3. Reports by:
 - Kristine Ginter, Treasurer
 - Donald Bohn, Fire Chief
 - Mel Pedersen, Chief of Police
 - Building Inspector/Zoning Administrator
 - Plan Commission
 - Bill Clendenning, Chairman Recycling & Solid Waste Committee
 - Judge Dave Grace, Municipal Court
 - Gil Layton, Board of Appeals
 - Gil Layton, Sanitation District
4. Set compensation for all elective Town officers in office in April 2017 under Wis. Stats. 60.32.
5. Transact business authorized under sec. 60.10 Wis. Stats.

Judy McLellan
Town Clerk

**TOWN OF GRAND RAPIDS
PUBLIC BUDGET HEARING**

November 20, 2014 7:00 p.m.

Meeting Place: Grand Rapids Municipal Building, 2410 48th Street South, Wisconsin Rapids, WI

Present: Chairman Arne Nystrom; Supervisors Bill Clendenning, Kathy Alft, Patty Lumby, and Dan Paulsen; Clerk Judy McLellan and Treasurer Kris Ginter

Notices of the meeting were legally posted at The Store in Kellner, the Grand Rapids Garage and the Grand Rapids Municipal Building, and sent to the Daily Tribune.

Chairman Arne Nystrom called the Public Budget Hearing to order at 7:00 p.m. Thirty-two (32) people, the Town Board, Clerk, and Treasurer were present.

Clerk McLellan explained only residents who are eligible to vote in regular elections may cast a vote during the Special Town meeting (which will follow the Public Budget Hearing). She asked if anyone in the audience was not eligible to be a registered voter of the town. Two people in the audience and herself indicated that they were ineligible to vote.

Chairman Nystrom announced that the board has presented a proposed budget that will result in a mill rate of \$2.89. This is a \$.02 increase per 1000 of assessed value over the 2013 payable in 2014 taxes.

A resident asked why the revenue for the State Grant other highway aid dropped so much for 2015. Clerk McLellan explained that was a grant for the Townline Road reconstruction project that was done in 2013.

A resident asked why the garbage fee was increased from \$115 to \$131. Chairman Nystrom explained that the contract with Advanced Disposal for garbage and recycling ends at the end of 2014. The board had requested bids from other contractors and had only received a bid from Advanced Disposal. The increase reflects the increase in fees that will be paid based on the new contract.

With no other questions from the residents, Chairman Nystrom called the Public Hearing closed at 7:10 p.m.

Minutes subject to approval at Annual Town Meeting.

Respectfully submitted and approved,
this _____ day of _____, 2015

Judy McLellan
Town Clerk

Minutes posted from November 25, 2014 to December 26, 2014

TOWN OF GRAND RAPIDS
SPECIAL TOWN MEETING

November 20, 2014

Meeting Place: Grand Rapids Municipal Building, 2410 48th Street South, Wisconsin Rapids, WI

Present: Chairman Arne Nystrom; Supervisors Bill Clendenning, Kathy Alft, Patty Lumby, and Dan Paulsen; Clerk Judy McLellan; Treasurer Kris Ginter; and 32 town residents (3 people in attendance ineligible to vote).

Notices of the meeting were legally posted at The Store in Kellner, the Grand Rapids Garage and the Grand Rapids Municipal Building, and sent to the Daily Tribune

1. **Call to Order.** Chairman Arne Nystrom called the meeting to order at 7:10 p.m.
2. **Approve minutes of the April 15, 2014 Annual Town meeting Motion** (Shirley Klapperich/Jim Forst) to approve minutes as presented. *Motion carried 35-yes, 0-no*
3. **Approve the total 2015 highway expenditures which exceed the \$5000 per mile limit as per Section 82.03 (2).** Clerk McLellan noted the 2015 budgeted highway expenditures are \$861,091 and can be set higher to allow for contingencies. *Motion* (Ron Hett/Frank Cammarata) to set the 2015 highway expenditures at up to \$925,000. *Motion carried 27-yes and 7-no*
4. **Adopt the 2014 town tax levy or mill rate to be paid in 2015 pursuant to Section 60.10 (1)(a) of the Wisconsin Statutes.** *Motion* (Ron Hett/Dan Paulsen) to set the Town tax levy at \$100,000 more than the proposed budget or \$1,455,678. *Motion defeated with 1-yes and 35-no.* *Motion* (Bob Piatt/Mike Szwajkowski) to approve the town mill rate of \$2.89 per \$1000 assessed value. *Motion carried. 26-yes 9-no*
5. **Pursuant to Section 60.10 (1)(g) of the Wisconsin Statutes, establish the hourly wage to be paid to town employees who are also elected town officials.** *Motion* (Kathy Alft/Bill Clendenning) for elected town officials to be paid the same as what the current part-time employees are paid at the time of work being performed. *Motion carried. 31-yes 0-no*
6. **Adjourn.** *Motion* (Tom Heiser/Mike Smith) to adjourn. *Motion carried 35-yes and 0 no*, and meeting adjourned at 7:45 p.m.

Minutes subject to approval at Annual Town Meeting.

Respectfully submitted and approved,

this _____ day of _____, 2015

Judy McLellan, Town Clerk

Minutes posted from November 25, 2014 to December 26, 2014

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**

**ANNUAL FINANCIAL STATEMENTS WITH
ACCOUNTANTS' REVIEW REPORT**

DECEMBER 31, 2014

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TOWN OF GRAND RAPIDS, WISCONSIN

December 31, 2014

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INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Town Board of Supervisors
Town of Grand Rapids
Wood County, Wisconsin

We have reviewed the accompanying cash basis financial statements of the major fund and the aggregate remaining fund information of the Town of Grand Rapids, Wood County, Wisconsin as of and for the year ended December 31, 2014, which collectively comprise the Town's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management of the Town. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

The management of the Town is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, with the exception of the matter described in the following paragraph, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with the cash basis of accounting as described in Note A.

Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities. Accounting principles generally accepted in the United States of America require the presentation of government-wide financial statements. The amounts that would be reported in government-wide financial statements for the Town's governmental activities are not reasonably determinable.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. The results of our review of the basic financial statements are not affected by this missing information.

Schenck SC

Certified Public Accountants
Wausau, Wisconsin
March 11, 2015



**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**
Statement of Assets, Liabilities and Fund Balances -
Governmental Funds
December 31, 2014
"See Independent Accountants' Review Report"

Total Governmental Funds		
	Non-major Fire Department Donations	
General Town		2014

ASSETS

Cash and investments

\$ 5,783,202	\$ 50,698	\$ 5,833,900
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**LIABILITIES, DEFERRED INFLOWS OF
RESOURCES AND FUND BALANCES**

Liabilities

Accrued payroll liabilities

\$ 2,451	\$ -	\$ 2,451
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Due to other governments

4,060,400	-	4,060,400
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Total Liabilities

4,062,851	-	4,062,851
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Deferred Inflows of Resources

Property taxes

643,903	-	643,903
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Fund Balances

Assigned for

Crime prevention

1,718	-	1,718
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Fire department donated funds

-	50,698	50,698
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Capital purchases

82,349	-	82,349
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Fire equipment

2,637	-	2,637
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Contingencies

10,470	-	10,470
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Unassigned

979,274	-	979,274
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Total Fund Balances

1,076,448	50,698	1,127,146
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**TOTAL LIABILITIES, DEFERRED INFLOWS
OF RESOURCES AND FUND BALANCE**

\$ 5,783,202	\$ 50,698	\$ 5,833,900
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The notes to the basic financial statements are an integral part of this statement.

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**

Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances -
Governmental Funds

For the Year Ended December 31, 2014

"See Independent Accountants' Review Report"

Total Governmental Funds		
	Non-major	
General Town	Fire Department Donations	2014

Revenues			
Taxes	\$ 1,346,800	\$ -	\$ 1,346,800
Intergovernmental	785,659	9,309	794,968
Licenses and permits	50,921	-	50,921
Fines and forfeits	41,392	-	41,392
Public charges for services	377,693	-	377,693
Intergovernmental charges for services	156,332	22,246	178,578
Donations	-	45,075	45,075
Miscellaneous	24,459	18	24,477
Total Revenues	2,783,256	76,648	2,859,904
Expenditures			
Current			
General government	393,523	-	393,523
Public safety	847,617	65,826	913,443
Public works	1,090,141	-	1,090,141
Culture and recreation	2,440	-	2,440
Health and human services	15,000	-	15,000
Conservation and development	11,952	-	11,952
Debt service			
Principal	211,774	-	211,774
Interest and fiscal charges	5,133	-	5,133
Capital outlay	253,849	-	253,849
Total Expenditures	2,831,429	65,826	2,897,255
Excess of Revenues Over (Under) Expenditures	(48,173)	10,822	(37,351)
Other Financing Sources			
Long-term debt issued	330,620	-	330,620
Net Change in Fund Balances	282,447	10,822	293,269
Fund Balances - January 1	794,001	39,876	833,877
Fund Balances - December 31	\$ 1,076,448	\$ 50,698	\$ 1,127,146

The notes to the basic financial statements are an integral part of this statement.

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**

Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balance -
Budget and Actual - General Fund

For the Year Ended December 31, 2014

"See Independent Accountants' Review Report"

	Budgeted Amounts		Actual Amounts	Variance Final Budget - Positive (Negative)
	Original	Final		
Revenues				
Taxes	\$ 1,347,193	\$ 1,347,193	\$ 1,346,800	\$ (393)
Intergovernmental	808,219	808,219	785,659	(22,560)
Licenses and permits	40,400	40,400	50,921	10,521
Fines and forfeits	40,100	40,100	41,392	1,292
Public charges for services	376,050	376,050	377,693	1,643
Intergovernmental charges for services	173,069	173,069	156,332	(16,737)
Miscellaneous	4,500	4,500	24,459	19,959
Total Revenues	2,789,531	2,789,531	2,783,256	(6,275)
Expenditures				
Current				
General government	404,030	404,040	393,523	10,517
Public safety	886,287	886,287	847,617	38,670
Public works	1,177,623	1,177,623	1,090,141	87,482
Culture and recreation	4,000	4,000	2,440	1,560
Health and human services	15,000	15,000	15,000	-
Conservation and development	15,729	15,729	11,952	3,777
Debt service				
Principal	211,774	211,774	211,774	-
Interest and fiscal charges	5,368	5,368	5,133	235
Capital outlay	69,720	258,840	253,849	4,991
Total Expenditures	2,789,531	2,978,661	2,831,429	147,232
Excess of Revenues Over (Under) Expenditures	-	(189,130)	(48,173)	140,957
Other Financing Sources				
Long-term debt issued	-	184,620	330,620	146,000
Net Change in Net Position	-	(4,510)	282,447	286,957
Fund Balance - January 1	794,001	794,001	794,001	-
Fund Balance - December 31	\$ 794,001	\$ 789,491	\$ 1,076,448	\$ 286,957

The notes to the basic financial statements are an integral part of this statement.

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**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**
Notes to Basic Financial Statements
December 31, 2014

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Town of Grand Rapids, Wisconsin ("the Town") have been prepared on a cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America (GAAP). Under this basis of accounting, assets, liabilities, deferred outflows/inflows of resources fund balance, revenues, and expenditures are recognized when they result from cash transactions. Capital assets purchased are recorded as expenditures in the governmental funds at the time of purchase but permanent formal records accounting for such purchases at cost are generally not maintained by the Town. Accordingly, it is not possible to prepare government-wide financial statements to display the financial position and changes in financial position of its governmental activities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the Town are described below:

1. Reporting Entity

The Town of Grand Rapids is a municipal corporation governed by an elected five member board. In accordance with GAAP, the basic financial statements are required to include the Town (the primary government) and any separate component units that have a significant operational or financial relationship with the Town. The Town has not identified any component units that are required to be included in the basic financial statements in accordance with standards established by GASB Statement No. 61.

2. Joint Venture

Alexander Field, South Wood County Airport, is a joint venture between the Town of Grand Rapids, City of Wisconsin Rapids, and the Village of Port Edwards. The Board consists of representatives of each municipality. Operating subsidies are based on the ratio of equalized value.

3. Fund Financial Statements

The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows/inflows of resources fund balance, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Town reports the following major governmental fund:

GENERAL FUND

This is the Town's main operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

4. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by its measurement focus. The governmental fund financial statements of the Town are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included in the financial statements. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The cash basis of accounting is used by the governmental funds. This basis recognizes assets, liabilities, deferred outflows/inflows of resources fund balance, revenues, and expenditures when they result from cash transactions. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**
Notes to Basic Financial Statements
December 31, 2014

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) *are not recorded* in these financial statements.

5. Assets, Liabilities, Deferred Outflows/Inflows, and Fund Balance

a. Cash and Investments

Cash and investments are combined in the financial statements. Cash deposits consist of demand and time deposits with financial institutions and are carried at cost. Investments are stated at fair value. Fair value is the amount at which a financial instrument could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

b. Advance Tax Collections

The Town collects property taxes for itself along with other taxing entities, as described in Note C.2. Under the cash basis of accounting, collections received on behalf of other taxing entities during December are reported by the Town as a liability and are distributed in January. The Town's portion of advance tax collections are reported as a deferred inflow of resources to be recognized as revenue in 2015.

c. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of assets, liabilities and fund balances will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of fund balance that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town currently does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of assets, liabilities and fund balances will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of fund balance that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The Town has one type of item that qualifies for reporting in this category, advance tax collections. This amount will be recognized as an inflow of resources in the subsequent year for which it was levied.

d. Fund Equity

GOVERNMENTAL FUND FINANCIAL STATEMENTS

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance - Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.
- Restricted fund balance - Amounts that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.
- Committed fund balance - Amounts that are constrained for specific purposes by action of the Board. These constraints can only be removed or changed by the Board using the same action that was used to create them.

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**
Notes to Basic Financial Statements
December 31, 2014

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- Assigned fund balance - Amounts that are constrained for specific purposes by action of Town management. The Town Board has not authorized an employee to assign fund balance. Residual amounts in any governmental fund, other than the General Fund, are also reported as assigned.
- Unassigned fund balance - Amounts that are available for any purpose. Positive unassigned amounts are only reported in the General Fund.

The Town has not adopted a fund balance spend-down policy regarding the order in which fund balance will be utilized. When a policy does not specify the spend-down policy, GASB Statement No. 54 indicates that restricted funds would be spent first, followed by committed funds, and then assigned funds. Unassigned funds would be spent last.

NOTE B - STEWARDSHIP AND COMPLIANCE

Budgets and Budgetary Accounting

The Town follows these procedures in establishing the budgetary data reflected in the basic financial statements:

1. Prior to November 15, the Town Board reviews a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. A public hearing is held to obtain taxpayer comments. Following the public hearing, the proposed budget, including authorized additions and deletions, is legally enacted by Town Board action.
2. The budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the governmental funds. Budget is defined as the originally approved budget plus or minus approved amendments. Individual amendments throughout the year were not material in relation to the original budget. Budget appropriations not expended during the year are closed to fund balance unless authorized by the governing body to be forwarded into the succeeding year's budget.
3. During the year, formal budgetary integration is employed as a management control device for the governmental funds.
4. Expenditures may not exceed appropriations by major functional classifications. Amendments to the budget during the year can only be made by the Town Board.
5. Encumbrance accounting is not used by the Town to record commitments related to unperformed contracts for goods or services.

The Town did not have any material violation of legal or contractual provisions for the fiscal year ended December 31, 2014.

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**
Notes to Basic Financial Statements
December 31, 2014

NOTE C - DETAILED NOTES ON ALL FUNDS

1. Cash and Investments

The Town maintains various cash and investment accounts. Invested cash consists of deposits and investments that are restricted by Wisconsin Statutes to the following:

Time deposits; repurchase agreements; securities issued by federal, state and local governmental entities; statutorily authorized commercial paper and corporate securities; and the Wisconsin local government investment pool.

The carrying amount of the Town's cash and investments totaled \$5,833,900 on December 31, 2014 as summarized below:

Petty cash funds	\$ 2,210
Deposits with financial institutions	984,159
Investments	
Repurchase agreements	4,847,531
	\$ 5,833,900

Deposits of the Town are subject to various risks. Presented below is a discussion of the Town's deposits and the related risks.

Deposits with Financial Institutions

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Wisconsin statutes require repurchase agreements to be fully collateralized by bonds or securities issued or guaranteed by the federal government or its instrumentalities.

Deposits with financial institutions within the State of Wisconsin are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for the combined amount of all time and savings deposits and \$250,000 for interest-bearing and noninterest-bearing demand deposits per official custodian per insured depository institution. Deposits with financial institutions located outside the State of Wisconsin are insured by the FDIC in the amount of \$250,000 for the combined amount of all deposit accounts per official custodian per depository institution. Also, the State of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per public depository above the amount provided by an agency of the U.S. Government. However, due to the relatively small size of the State Guarantee Fund in relation to the Fund's total coverage, total recovery of insured losses may not be available.

As of December 31, 2014, none of the Town's deposits with financial institutions were in excess of federal and state depository insurance limits.

On December 31, 2014, the Town held repurchase agreement investments of \$4,847,531 of which the underlying securities are held by the investment's counterparty, not in the name of the Town.

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**
Notes to Basic Financial Statements
December 31, 2014

NOTE C - DETAILED NOTES ON ALL FUNDS (Continued)

Concentration of Credit Risk

The investment policy of the Town contains no limitations on the amount that can be invested in any one issuer. Investments in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total Town investments are as follows:

Issuer	Investment Type	Reported Amount	Percent of Total Investments
Wood Trust Bank	Repurchase agreements	\$ 4,847,531	100%

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the Town's investments by maturity:

Investment Type	Amount	Remaining Maturity (in Months)			
		12 Months or Less	13 to 24 Months	25 to 60 Months	More Than 60 Months
Repurchase Agreements	\$ 4,847,531	\$ 4,847,531	\$ -	\$ -	\$ -

2. Property Taxes

Property taxes consist of taxes on real estate and personal property. They are levied during December of the prior year and become an enforceable lien on property the following January 1. Property taxes are payable in various options depending on the type and amount. Personal property taxes are payable on or before January 31 in full. Real estate taxes are payable in full by January 31 or in two equal installments on or before January 31 and July 31. Real estate taxes not paid by January 31 are purchased by the County as part of the February tax settlement. Delinquent personal property taxes remain the collection responsibility of the Town.

The Town bills and collects its own property taxes and also levies and collects taxes for the Wisconsin Rapids School District, Wood County, Mid-State Technical College and the State of Wisconsin.

3. Short-term Debt

The Town issued a short term promissory note dated October 10, 2013. The note is needed to pay for the Townline Road Reconstruction. Short-term debt activity for the year ended December 31, 2014 was as follows:

	Beginning Balance	Issued	Redeemed	Ending Balance
Promissory Note	\$ 211,775	\$ -	\$ 211,775	\$ -

The Town paid \$5,368 in interest on short term debt in 2014.

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**
Notes to Basic Financial Statements
December 31, 2014

NOTE C - DETAILED NOTES ON ALL FUNDS (Continued)

4. Long-term Obligations

The following is a summary of changes in long-term obligations of the Town for the year ended December 31, 2014:

	Outstanding 1/1/2014	Issued	Retired	Outstanding 12/31/2014	Due Within One Year
General Obligation Debt					
Notes	\$ -	\$ 146,000	\$ -	\$ 146,000	\$ 34,884
State Trust Fund	500,000	184,620	-	684,620	151,771
Total General Obligation Debt	<u>\$ 500,000</u>	<u>\$ 330,620</u>	<u>\$ -</u>	<u>\$ 830,620</u>	<u>\$ 186,655</u>

The Town did not pay interest on long term debt in 2014.

General Obligation Debt

General obligation debt currently outstanding is detailed as follows:

Notes

\$146,000 issued 11/5/2014 due in annual installments of \$34,884 to \$38,153 through 2018; interest at 2.99% \$ 146,000

State Trust Fund Loans

\$500,000 issued 9/30/2013 due in annual installments of \$116,205 to \$131,112 plus interest starting 3/15/2015 through 3/15/2018; interest 2.5% 500,000

\$184,620 issued 5/20/2014 due in annual installments of \$35,566 to \$38,935 through 2019; interest at 3% 184,620

Total State Trust Fund 684,620

Total Outstanding General Obligation Debt \$ 830,620

Annual principal and interest maturities of the outstanding general obligation debt of \$830,620 are detailed below:

Year Ended December 31	Principal	Interest	Total
2015	\$ 186,655	\$ 27,148	\$ 213,803
2016	196,320	17,483	213,803
2017	201,645	12,158	213,803
2018	207,066	6,737	213,803
2019	38,934	4,446	43,380
Total	<u>\$ 830,620</u>	<u>\$ 67,972</u>	<u>\$ 898,592</u>

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**
Notes to Basic Financial Statements
December 31, 2014

NOTE C - DETAILED NOTES ON ALL FUNDS (Continued)

Legal Margin for New Debt

The Town's legal margin for creation of additional general obligation debt on December 31, 2014 was \$23,652,565 as follows:

Equalized valuation of the Town	\$ 489,663,700
Statutory limitation percentage	<u>(x) 5%</u>
General obligation debt limitation, per Section 67.03 of the Wisconsin Statutes	24,483,185
Total outstanding general obligation debt applicable to debt limitation	<u>830,620</u>
Legal Margin for New Debt	<u><u>\$ 23,652,565</u></u>

NOTE D - OTHER INFORMATION

1. Retirement Commitments

All eligible Town employees participate in the Wisconsin Retirement System (WRS), a cost-sharing, multiple-employer, defined benefit, public employee retirement system. All employees initially employed by a participating WRS employer prior to July 1, 2011, expected to work at least 600 hours a year (440 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire, are eligible to participate in the WRS. All employees initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire, are eligible to participate in the WRS. Employees hired to work nine or ten months per year, (e.g. teachers contracts), but expected to return year after year are considered to have met the one-year requirement.

Effective the first day of the first pay period on or after June 29, 2011, the employee required contribution was changed to one-half of the actuarially determined contribution rate for employees in the General Employment category, including Teachers, and Executives and Elected Officials. Required contributions for protective contributions are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

Contribution rates for 2014 were:

	<u>Employee</u>	<u>Employer</u>
General (including Teachers)	7.00%	7.00%
Executives & Elected Officials	7.75%	7.75%
Protective with Social Security	7.00%	10.10%
Protective without Social Security	7.00%	13.70%

The payroll for Town employees covered by the WRS for the year ended December 31, 2014 was \$715,305; the employer's total payroll was \$819,184. The total required contribution for the year ended December 31, 2014 was \$112,870, which consisted of \$50,878, or 8.67% of covered payroll from the employer and \$61,992, or 7.00% of covered payroll from employees. Total contributions for the years ended December 31, 2013 and 2012 were \$102,371 and \$91,405, respectively, equal to the required contributions for each year.

**TOWN OF GRAND RAPIDS
WOOD COUNTY, WISCONSIN**
Notes to Basic Financial Statements
December 31, 2014

NOTE D - OTHER INFORMATION (Continued)

Employees who retire at or after age 65 (62 for elected officials and 54 for protective occupation employees with less than 25 years of service, 53 for protective occupation employees with more than 25 years of service) are entitled to receive a retirement benefit. Employees may retire at age 55 (50 for protective occupation employees) and receive actuarially reduced benefits. The factors influencing the benefit are: (1) final average earnings, (2) years of creditable service and (3) a formula factor. A final average earnings is the average of the employee's three highest years' earnings. Employees terminating covered employment and submitting application before becoming eligible for a retirement benefit may withdraw their contributions and, by doing so, forfeit all rights to any subsequent benefit. For employees beginning participation on or after January 1, 1990 and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998 and prior to July 1, 2011 are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011 must have five years of creditable service to be vested.

The WRS also provides death and disability benefits for employees. Eligibility and the amount of all benefits are determined under Chapter 40 of Wisconsin Statutes.

The WRS issues an annual financial report that may be obtained by writing to the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931.

2. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The Town completes an annual review of its insurance coverage to ensure adequate coverage.

3. Property Tax Levy Limit

Wisconsin state statutes provide for a limit on the property tax levies for all Wisconsin cities, villages, towns and counties. For the 2014 and 2015 budget years, the increase in the maximum allowable tax levy is limited to the percentage change in the Town's January 1 equalized value as a result of net new construction. The actual limit for the Town for the 2014 budget was 0.50%. The actual limit for the Town for the 2015 budget was 0.85%. Debt service for debt authorized after July 1, 2005 is exempt from the tax levy limit. In addition, Wisconsin statutes allow the limit to be adjusted for the increase in debt service authorized prior to July 1, 2005 and in certain other situations.

4. Contingencies

From time to time, the Town is party to other various pending claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the Town's financial position or results of operations.

Legal Margin for New Debt

The Town's legal margin for creation of additional general obligation debt on December 31, 2014 was \$23,652,565 as follows:

Equalized valuation of the Town	\$489,663,700
Statutory limitation percentage	(x) 5%
General obligation debt limitation, per Section 67.03 of the Wisconsin Statutes	<u>\$24,483,185</u>
Total outstanding general obligation debt applicable to debt limitation	<u>\$830,620</u>
Legal Margin of New Debt	<u>\$23,652,565</u>

Fund Balances

December 31, 2014

Designated for

Crime Prevention	\$ 1,718.00
Capital Purchases	\$ 82,349.00
Fire Equipment	\$ 2,637.00
Contingencies	\$ 10,470.00

Total \$ 97,174.00

Submitted by: Judy McLellan, Clerk

TREASURER'S 2014 ANNUAL REPORT

Cash on Hand Dec. 31, 2014

WoodTrust Checking Account	\$ 105,285.41
WoodTrust Repo Account	\$ 690,451.85
River Cities Money Market	\$ 311,901.77
Outstanding checks	<u>\$ (31,029.28)</u>
Fund Balance	\$ 1,076,609.75
Tax collections	<u>\$ 4,704,382.12</u>
Total cash on Hand	\$ 5,780,991.87

INTEREST INCOME & INVESTMENTS

WoodTrust Bank (federally secured investments)	\$ 1,492.95
River Cities Bank (money market paying 0.50%)	\$ 1,951.06
Other interest (delinq PP, G&R collected by County)	<u>\$ 643.52</u>
Total interest	\$ 4,087.52

The County Treasurer does not pay the town any uncollected special charges for G&R with the Aug. Settlement. When she collects delinquents we get paid on a monthly basis, payment includes interest.

As follows:

Collected in 2014 for delinquents	\$ 10,810.00
2011 <i>delinquent G&R</i>	\$ 1,150.00
2012 <i>delinquent G&R</i>	\$ 1,380.00
2013 <i>delinquent G&R</i>	\$ 8,280.00
Uncollected for all years shown	\$ 8,690.00

Loans:

Loans paid in 2014	\$ 216,907.00
Current debt as of Dec. 31, 2014	\$ 830,620.00

Submitted by Kris Ginter, Treasurer

GRAND RAPIDS FIRE DEPARTMENT 2014 ANNUAL REPORT

The Town of Grand Rapids Fire Department is in a very unique status for a volunteer department. We are fully staffed with 41 regular members and up to 15 associate members waiting for an opening on the department.

We have to be cautious when we look at those numbers because of the fact that only 6 of our members work shift work, which leaves us very short handed on daytime fires.

I am happy to report that the Town Board hired Jake Bielmeier to work on the road crew, which gives us one more person available for daytime calls.

We will be taking delivery of a used 1999 Pierce 75' Ariel truck to replace the current truck that we bought 9 years ago. This is a vital piece of safety equipment that is needed for our department.

The department has finished a 5 year strategic plan as asked for by the Town Board. This plan will be a guide for the future of our department. Some people are reading into this plan that the fire department is moving towards a full time department. Nothing could be farther from the truth. The goals of our department have always been and still are to remain a volunteer fire department.

Some of the changes that all fire departments are making are in reaction to the changing lives of the citizens that volunteer their time to the department.

We look forward to any town residents that want to help out with duties around the station.

As of today we have less than ½ of our members that are town residents. Our intentions are to get more residents interested in joining the fire department so we can continue to save the town hundreds of thousands of dollars per year, as we have done for 55 years.

A breakdown of calls for the year, and the strategic plan are attached.

*Respectfully submitted:
Chief Don Bohn*

GRVFD Run Break Down

Type of Calls	2014	2013	2012	2011	2010
Vehicle Accidents	25	26	23	19	20
Vehicle Fires	5	2	6	4	2
Brush/Grass/Woods/Burning Complaints	4	4	33	8	14
CO Calls	8	4	5	6	5
Structure Fires	25	28	11	9	16
Power Lines Down or Tree With Fires	4	1	4	5	7
Smoke/Lightning Investigations	2	2	1	8	3
Gas Leaks	2	1	4	1	1
False Alarms	13	6	6	4	7
LZ Set Up	2	1	3	1	3
Search & Rescue (lost person)	2	3	6	0	0
EMS (Town of Grand Rapids only)	236	191	186	164	126
Other Calls/Assisting other Department	4	2	0	4	0
Mutual Aid — EMS Departments	12	11	7	13	5
Mutual Aid — Fire Departments and RIT	10	15	20	20	12

The location of fire calls responded to are as follows:

Locations	2014	2013	2012	2011	2010
Town of Grand Rapids - Fire	54	40	75	43	42
Town of Grand Rapids - EMS	224	180	186	164	126
Town of Grant - Fire	17	6	18	19	22
Town of Saratoga - Fire	14	17	15	19	14
Mutual Aid (not in contracted areas)	10	15	20	21	17



TOWN OF GRAND
RAPIDS VOLUNTEER
FIRE DEPARTMENT

STRATEGIC PLAN

Adopted February 2015

Background and Overview:

Elected and appointed officials of the Town of Grand Rapids, along with fire department officers, conducted a Strategic Planning meeting in September 2014 to determine what issues were of particular importance in mapping the future direction of our fire department. The initial strategic planning meeting was facilitated by the Public Safety Committee, and later led by an ad hoc implementation committee.

The starting point was to facilitate a SWOT analysis, identifying the strengths (S), weaknesses (W), opportunities (O), and threats (T) of the department. From there the group determined a vision and mission or purpose statement, and identified the needs of all of the stakeholders in our community to create a general view of what we believe our values are and should continue to be.

Fire department officers then began to develop goals and strategies which would guide future activities of the department. It is important to note that the planning process attempted to identify goals and strategies which would go beyond the routine carrying out of fire department activities on a daily, weekly and annual basis by elected officials and fire department members. Goals and strategies were limited in number and scope in order to be able to measure progress and remain manageable.

Summary of SWOT analysis:

STRENGTHS

- Extremely well trained individuals
- Competent fire department officers
- Good equipment
- Experienced members
- Location
- Longevity
- Diverse workgroup
- Cross-trained (EMT/First Responders/Fire)
- Fire prevention education program
- Wood County boat safety program
- Effective mentoring program

OPPORTUNITIES

- Substantial tax base
- MSTC classes
- Ability to expand services (by program and by service area)
- Recognized as a progressive department
- Respected by law enforcement (acknowledged for high professionalism and skillful/trained members)

WEAKNESSES

- Decreased number of responders to daytime or weekend calls
- No system of knowing who is available
- Apparatus in need of repair
- No replacement schedule for apparatus
- Funding of department – are we utilizing the money like we should

THREATS

- Negative public opinion towards contractual services (why do we have to charge so much)
- Budgetary constraints
- Misunderstanding by residents about paying for fire department services
- Perception of volunteer fire departments (“social” club)
- Water source if drought
- The perception there is a lack of support from full Town Board

Message from Don Bohn, Fire Chief

In 1959, the Grand Rapids Town Board voted to organize a volunteer fire department; twenty-five men were the first to join. In 1963, the first associate member was added. Striving to maintain a fully staffed and competent group of volunteers, it was decided to train personnel to replace members should that need occur. In 2003, the Fire Department and the Town Board recognized the need for professional leadership at the department. The full-time position of Fire Chief was created to ensure legal requirements of the department were met. This position is in place so that the members of the department are not overloaded with duties that will cause burnout of the member and potential loss of their service to the Town. In 2008 the department incorporated a first responder/EMS program into their operations. Now fifty-five years after its origination, membership has grown to include 40 firefighters, 15 associates, and 5 EMS members. With eight trucks in the station, the department is well qualified and prepared to respond to emergencies. However, maintaining that staffing level and meeting the needs of the department is challenging due to the change in society's willingness to commit to public service.

It is with excitement that we release our new strategic plan, which will guide our work in effectively carrying out our roles and responsibilities aimed at the protection, preservation, and well-being of the health, safety, and property of all persons residing, working, or otherwise within the Town of Grand Rapids or contracted fire service areas, and with any fire service organization we interact with. We will continue to provide high quality services to our customers while seeking out new funding sources and operate as efficiently as possible.

Our members continue to meet the increased demands placed upon them by myself, and the community. They do so because they are dedicated to the mission of the Grand Rapids Fire Department. The development of this plan has reinforced our belief in both the strengths each member brings to the fire department and the critical role of partnerships and collaboration with elected officials, neighboring municipalities, and other fire service organizations.

The strategic plan provides a dynamic road map that will lead us into the future. It provides a balanced framework of what each of us needs to do to reach our collective vision and fulfill our mission. Our success rests with the dedicated individuals throughout our department and the elected officials serving on our Town Board who recognize the significance of public safety and who strive to keep Grand Rapids a safe community every day.

I, as the Fire Chief, hold the members of the Grand Rapids Fire Department in highest regard. They are the men and women next door who wake in the middle of the night to respond to calls; leave their families during dinner; excuse themselves from work when the second page is heard. Their performance, attitude, and commitment are what make this department what it is. For them it is not a choice, it's a responsibility and a privilege. They are the true reason why we have such an outstanding department. What they accomplish on a daily basis does not, and should not go unnoticed by the Town Board or the public. We as an organization must inform the community of the resources necessary to achieve our mission. We must have the courage to publicly defend the needs of the department in a positive manner. This plan is the first step along that path.

Respectfully submitted,

Don Bohn
Fire Chief

Our Vision Statement:

“The Grand Rapids Volunteer Fire Department shall strive for excellence in the performance of our duty and in the services we provide.”

Our Mission Statement:

“The Grand Rapids Volunteer Fire Department will be a premier fire department with a foundation of financial sustainability providing a proactive approach to acquire the necessary equipment, skills, and abilities to safely handle the challenges of emergency incidents now and in the future. We shall be a dynamic organization that adjusts to the changing needs of the community.”

Our Ethics and Value Statement:

“The Grand Rapids Volunteer Fire Department members shall uphold the highest ethical ideals and highest standards of conduct in both their public and private lives. We shall take an active role in maintaining a professional image of the Fire Service through promptness, efficiency, and dedication to duty.”

This strategic plan consists of various goals and strategies. Essentially, goals are the events which, if achieved, will take us to our *ideal state*. Goals are expected to be achieved over an indeterminate time period, say from three to five years, with steady movement toward them being a primary measurement tool. Strategies are the steps we need to take, as a community, to accomplish these goals. Strategies answer the question, *What will it take to get this done?*

Goal #1

Consistently secure sufficient resources to assure growth and sustainability.

Strategies

- During the annual budgeting process, commit a portion of operating levy greater than contracted fire service area revenue to adequately fund operations and needed capital improvements.
- Do what is necessary to maintain current fire service contracts, and to expand when possible.
- Seek grant funding opportunities and apply when feasible.

Goal #2

Create a formal system to provide adequate staffing of members.

Strategies

- Continue to examine developing and future trends that will affect membership volume.
- Implement a paid on-call program to ensure command staff availability and response to calls.
- Develop strategies to maintain staff levels of firefighter and emergency medical first responder positions.
- Utilize computer-based program(s) to create awareness of response to calls.

Goal #3

Develop replacement schedule for equipment and apparatus.

Strategies

- Inventory and evaluate apparatus needs based on current and future fire department operation.
- Identify equipment depreciation/replacement schedules based upon NFPA standards.
- Develop strategies to replace according to depreciation/replacement schedules, or to repair as equipment becomes inoperable prior to depreciation/replacement schedule.

Goal #4

Maintain current ISO rating of 6.

Strategies

- Educate and inform the public about the significance of an ISO rating of 6.
- Proactively take the steps necessary to maintain an ISO rating of 6.



Key Performance Indicators

By tracking Key Performance Indicators (KPIs), we will know how our department is performing and can adjust as needed.

		2015	2016	2017	2018	2019
<i>GOAL 1: Consistently secure sufficient resources to assure growth and sustainability.</i>						
Operating Goal		\$	\$	\$	\$	\$
Levy committed to VFD	Budgeted	\$	\$	\$	\$	\$
	Actual	\$	\$	\$	\$	\$
Fire Service Contracts	Contracted Service Areas					
	Contracted Revenue	\$	\$	\$	\$	\$
Grant Funding Opportunities						
<i>GOAL 2: Create a formal system to provide adequate staffing of members.</i>						
Membership trends						
On-call program						
Membership levels						
Response to calls						
<i>GOAL 3: Develop replacement schedule for equipment and apparatus.</i>						
Inventory and evaluation of apparatus needs						
Equipment depreciation/replacement schedules						
Depreciation/replacement strategies						
<i>GOAL 4: Maintain current ISO rating of 6.</i>						
Educate/Inform the public						
ISO rating						

GRAND RAPIDS POLICE DEPARTMENT

2410-48th Street South
Wisconsin Rapids, WI 54494-7799
Phone: (715) 424-1821
Fax: (715) 424-0688
Email: m.pedersen@grandrapidswi.org

Melvin K. Pedersen
Chief of Police



April 21, 2015

Mr. Arne Nystrom - Town Chairman
Mrs. Kathy Alft - Town Supervisor
Mr. Bill Clendenning - Town Supervisor
Mrs. Patty Lumby - Town Supervisor
Mr. Dan Paulsen - Town Supervisor

To the Town Board and the Citizens of Grand Rapids:

Personnel on the Grand Rapids Police Department remained relatively stable over the last year. Two new part-time officers were added in 2014; Officer Cody Conover and Officer Seth Thome. Officer Conover and Officer Thome replaced two part-time officers that left the Grand Rapids Police Department. We look forward to serving and working with all the residents of the Town of Grand Rapids, especially the Town Board and fellow employees of the Town of Grand Rapids.

The Grand Rapids Police Auxiliary continues to excel since the program's implementation. The Auxiliary Officers work hard to remain self funded and of little or no cost to the tax payers. They are a great asset to the department and the Town of Grand Rapids in general. The Auxiliary is a volunteer organization that helps out at various special events in and around town. They are trained for specific tasks at these special events which greatly enhance the effectiveness of the Grand Rapids Police Department and acts as a force multiplier at the event. For calendar year 2014, the Grand Rapids Auxiliary Police worked a total of 14 events for 639 volunteer hours. These volunteer hours saved the town over \$17,000.00 when compared to a full time officer's rate of pay. Please take a minute to thank these individuals for their hard work and time they donate to your community. I would also like to add that the Grand Rapids Auxiliary is always looking for and recruiting highly motivated individuals to join this dedicated group. If you know of someone that is interested in joining the Grand Rapids Auxiliary please have them stop by or call the Grand Rapids Police Department for more details and pick up an application.

GRAND RAPIDS POLICE DEPARTMENT

2410-48th Street South
Wisconsin Rapids, WI 54494-7799
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Melvin K. Pedersen
Chief of Police



A new squad car was added to our fleet, a 2014 Dodge Charger replacing the 2009 Dodge Charger. At the end of calendar year 2014, we had 5 squad cars in the department fleet, 2003 GMC Yukon with approximately 94,679 miles; 2011 Chevy Tahoe with 76,668 miles; 2010 Dodge Charger with about 84,597 miles; 2013 Dodge Charger with 25,256 miles; and 2014 Dodge Charger with 15,687 miles.

The Department remains busy serving and protecting the citizens of Grand Rapids. For 2014, the Grand Rapids Police Department handled 4,538 calls for service, compared to 4,279 calls for service during 2013, a 6% increase in calls. Attached you will find the breakdown of the calls.

Officers met the state mandated training requirements for 2014. Training remains a priority for the department in 2015 to provide the best service for the residents of the Town of Grand Rapids.

On behalf of all the officers and staff of the Grand Rapids Police Department, we are proud to serve this community now and into the future. I welcome any questions or concerns you may have about the Police Department and look forward to serving you in 2015.

Chief of Police
Melvin K. Pedersen

Full Time Officers

Sgt. David Drinkwine
Officer Tammy Kubisiak
Officer Justus Arendt
Officer Jeremy Anderson

Part Time Officers

Mike Bessette
Mike Wiberg
Seth Thome
Cody Conover
Steve Spath
Don Voit
Frank Blader
Robert Krummel

Administration

Jewell Ninneman
Peggy Doughty

Respectfully,

A handwritten signature in black ink, appearing to read "M. Pedersen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Melvin K. Pedersen
Chief of Police

CFS Count by Agency & Activity

01/01/2014 12:00:00AM to 12/31/2014 11:59:59PM

GRPD	5
10-29 Person Check	10
Abandoned Vehicle	11
Alarms-include Varda	30
All Other	202
Ambulance Call	157
Animal Complaint	189
Assist Citizen	75
Assist Motorist	88
Assist Other Agency	316
Attempt To Locate	13
Battery/assault	7
Break	1
Burglary	10
Civil Matter	22
COMPUTER CRIMES	12
Court	35
Criminal Damage	49
Death/suicide	1
Disturbances	151
Domestic Problem	12
Drugs-sale/mnfc/poss	8
Escort	32
Escort-funeral	7
Fire Call	39
Follow Up	380
Injured/dead Animal	3
Liquor/Tobacco Viol	1
Lost & Found	29
LOST OR FOUND ANIM/	31
Mental/alcohol Prob	11
Missing Person	30
Motor Vehicle Theft	1
Off Road Veh Complnt	1
Paper Service	26
Property Protection	107
Prowler-susp Sbj/veh	60
REPO DOCUMENTAT	4
Robbery	1
Search Warrant	1
Sexual Offense	8
Sexual Offenses-juve	1
Special Detail	128
Squad Service	18
STATUS CHECK	127
Telephone Abuse	57
Theft	93
Traffic Acc	117
Traffic Acc Deer/Tag	57
Traffic Acc-hit&run	9
Traffic Acc-pi	4
Traffic Cmplnt/parkg	346
Traffic Direction	4
Traffic Inquiry	35
Traffic Stop	1,119
Training	20
Trespassing	4

CFS Count by Agency & Activity

01/01/2014 12:00:00AM to 12/31/2014 11:59:59PM

Utility Problems	25
Vin Checks/veh Insp	1
WALKING THE BEAT	7
Warrant Pick-up	67
Welfare Check	123
GRPD	4,538
	4,538

CFS Count by Agency & Activity

01/01/2013 12:00:00AM to 12/31/2013 11:59:59PM

GRPD

	8
10-29 Person Check	36
Abandoned Vehicle	6
Alarms-include Varda	29
All Other	113
Ambulance Call	134
Animal Complaint	140
Assist Citizen	98
Assist Motorist	64
Assist Other Agency	286
Attempt To Locate	5
Battery/assault	5
Break	1
Burglary	13
Civil Matter	24
COMPUTER CRIMES	12
Court	23
Criminal Damage	41
Death/suicide	1
Deer Tag Record	1
Destroy Animal	2
Disturbances	164
Domestic Problem	7
Drugs-sale/mnfc/poss	9
Escort	34
Escort-chapter 51	2
Escort-funeral	8
Fire Call	19
Follow Up	379
Injured/dead Animal	1
Liquor/Tobacco Viol	4
Lost & Found	13
LOST OR FOUND ANIM/	10
Mental/alcohol Prob	16
Missing Person	21
Motor Vehicle Theft	4
Off Road Veh Complnt	4
Paper Service	27
Property Protection	177
Prowler-susp Sbj/veh	54
REPO DOCUMENTAT	4
Report Writing	1
Search Warrant	3
Sexual Offense	12
Special Detail	106
Squad Service	10
STATUS CHECK	245
Telephone Abuse	44
Theft	89
Traffic Acc	105
Traffic Acc Deer/Tag	52
Traffic Acc-car/deer	1
Traffic Acc-hit&run	2
Traffic Acc-pi	6
Traffic Cmplnt/parkg	260
Traffic Direction	1
Traffic Inquiry	52

CFS Count by Agency & Activity

01/01/2013 12:00:00AM to 12/31/2013 11:59:59PM

Traffic Stop	,071
Training	14
Trespassing	12
Utility Problems	15
Vehicle Service	1
Warrant Pick-up	58
Weapons-all Types	1
Welfare Check	119
GRPD	4,279
	4,279

BUILDING AND ZONING DEPARTMENT ANNUAL REPORT 2014

The mission of the Building and Zoning Department is to enforce building and zoning codes to protect the life and safety and enhance the quality of life for the citizens of Grand Rapids.

These goals are accomplished through enforcement of construction, electrical, plumbing and HVAC codes for residential building. Department staff received applications for permits, review plans to ensure compliance with applicable codes and local ordinances, issue permits for construction and perform inspections to ensure work is performed in compliance with applicable code provisions and local zoning ordinances.

Enforcement of the Town Zoning Codes is also a function of the department. Applications for permits are reviewed for compliance with provisions of the zoning of all districts in the town to verify the desired use and occupancy is allowable in the district. Staff also performs investigations and responds to complaints to ensure activities, other than construction, are not in violation of the zoning codes. The department also enforces other town ordinances.

As the Zoning Administrator, I am also designated as the secretary to the Plan Commission, providing background information and maps taking minutes, maintaining records and files and follow up on the decisions of the Plan Commission. Our website is www.townofgrandrapids.org.

New home building permits totaled 15 in 2014, up from 13 in 2013. The average value of a new home in 2014 was \$214,029 versus \$271,076 from 2013.

In 2014 the Town of Grand Rapids issued permits for Commercial Projects which include:

- 1 permit for remodeling the Bookstore at Mid-State Tech
- 1 permit to Ron's Refrigeration for office remodeling
- 2 HVAC permits for heating equipment
- 1 permit for mini storage building for David Ramsden
- 4 permits for removing buildings and minor mechanical work at LaMarca properties
- 1 permit for storage building for Ron Jevnik

In addition, the following permits were issued for work on residential property which includes:

- 19 remodeling/additions permits include decks
- 56 accessory buildings, such as shed and detached garage permits including additions to them.
- 1 swimming pool permit
- 4 permits to raze dwellings (2 of those had new homes built on the same property)
- 18 residential electrical service permits

The total number of permits issued was 230, which include many minor permits such as furnace replacements, electrical upgrades, etc.

The total permit fee revenue was \$17,995, which is almost the same as the \$17,900 in 2013 and the approximate total value added by permitted projects was \$4,474,111

Respectfully submitted,
Larry Gilles – Building Inspector & Zoning Administrator

**TOWN OF GRAND RAPIDS
PLAN COMMISSION
ANNUAL REPORT
2014**

Jim Scott..... Chairman resigned 4/8/2014
 Justin Conner.....Appointed Chair 5/13/2014
 Tom Arnold.....Vice-Chair
 Rodney Dorski.....Member to 5/2015 Jason Grueneberg.....Member to 5/2015
 Brian PiesikMember to 5/2015 Patty Lumby.....Member to 5/2016
 Dave Alft.....Member to 5/2014 Larry Gilles.....Secretary
 Tom Heiser.....Member 5/2014 to 5/2017

The Town of Grand Rapids Plan Commission is comprised of seven (7) residents, which reside in the Town of Grand Rapids. Members are appointed to serve on the board for three (3) year terms. Two (2) of the members are appointed to officer’s positions (The Commission Chair and Vice-chair). The officer’s positions are one (1) year terms; however, they are renewed by re-appointment of the Town Board Chair and confirmed by the Town Board Supervisors.

The 2014 Commission Chair was Jim Scott until April 8, 2014, when he resigned. Justin Conner was appointed by the Town Board Chair and confirmed by the Town Board Supervisors to Chair the Commission for the remainder of the term set to expire May 2015. Tom Heiser was appointed to a three (3) year term as a new member, along which, Brian Piesik was appointed to fulfill the balance of Jim Scott’s membership to May, 2015. The seven (7) Plan Commission members are identified at the beginning of this report, along with their terms. Plan member’s terms expire at different year intervals.

This public meeting starts at 6:00 p.m., the second and fourth Monday’s of every month located at the Town of Grand Rapids Municipal Building, 2410 48th Street South, Wisconsin Rapids, WI 54494, providing ample items are for the agenda. The Plan Commission was created to consider rezoning requests, conditional uses, ordinance violations, text and map amendments, land divisions, consistency between the comprehensive plan and the zoning ordinance and the official map and various other planning, zoning and building related issues.

In 2014, the Plan Commission met 14 times. The following items were presented to the Plan Commission for review and to make recommendations to the Town Board. Below is a chart with a three year history.

Description	2014	2013	2012
Dog Exemption Requests	5	4	4
Land Use Permits Requests	8	7	5
Conditional Use Permit Appl.	3	4	5
Certified Survey Map Reviews	4	5	1
Rezoning of Property Requests	3	1	4
Subdivision Plat review (Preliminary)	1	0	0
Advisory	0	0	1

Please visit our website: www.townofgrandrapids.org, which contains valuable up to date information regarding zoning, town ordinances and building codes. Also available are electronic forms for permit requests.

Respectfully submitted,
 Larry Gilles – Plan Commission Secretary



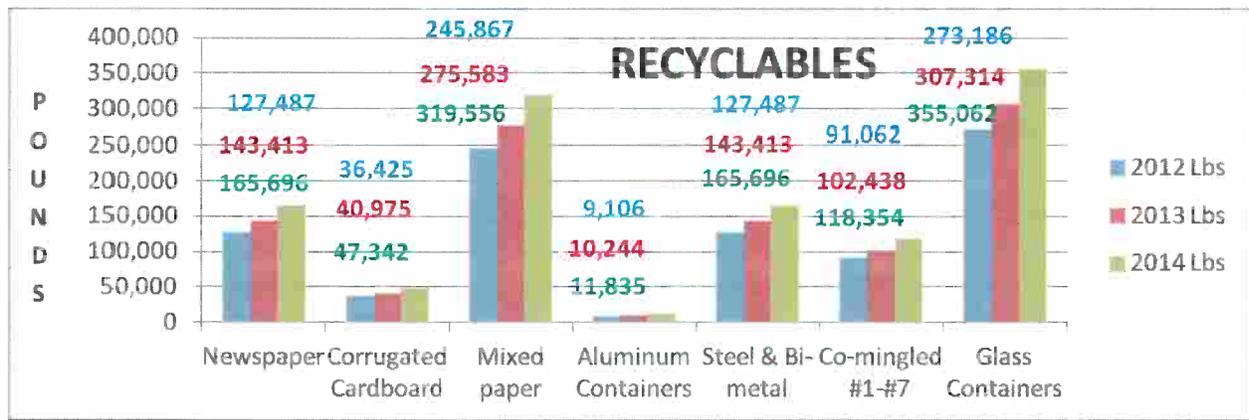
TOWN OF GRAND RAPIDS 2014 ANNUAL REPORT RECYCLING & GARBAGE COMMITTEE

The committee members appointed in 2014 by Town Chairman Arne Nystrom were Supervisor Bill Clendenning, Supervisor Patty Lumby and Town resident, Carol Davis. Six (6) committee meetings were held during the report year. The Town of Grand Rapids Board approved a contract December 9, 2014 with Advance Disposal, The Town agreed to a three (3) year contract for residential waste and recyclable material collection commencing January 1, 2015.

The contract is available to review on the Town’s website www.townofgrandrapids.org.

In 2014 the contractor, Advanced Disposal, invoiced the Town \$349,664. Each of the 3048 residential units paid \$115.00 per year for curbside pickup of recyclables and solid waste. In 2015, the fee increases to \$131.00 per residential unit. Grand Rapids will collect \$399,288 from the residents for the year 2015.

It costs the tax payers less money per ton to recycle than to dispose of solid waste. Please keep recycling.



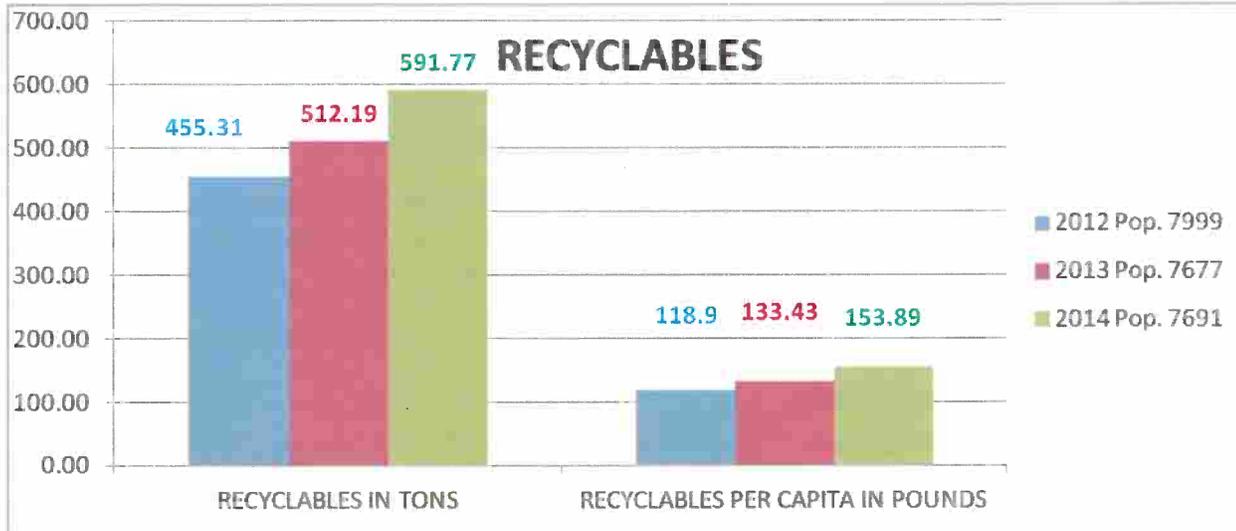
Complaints: “The contractor shall receive and respond to all complaints regarding services provided under the contract. Any complaints received by the Town will be directed to the Contractor’s office. Should a complaint go unresolved for longer than two (2) days, the Town will have a right to demand an explanation or resolution to its satisfaction.”

Holidays: “The following holidays will be observed by the contractor: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Collection of waste and recyclables will be one day later during the week of a holiday for all collection days falling on or after the holiday.”





TOWN OF GRAND RAPIDS
2014 ANNUAL REPORT
RECYCLING & GARBAGE COMMITTEE



In 2014, two (2) “Choose to Re-Use” events were held at the Town garage. This successful event kept hundreds of items out of the local landfill. Recycled items included, household appliances, clothing, furniture, lawnmowers, bicycles and more. Oil, tires, and batteries were also collected. Our 2015 Choose to Re-Use event will run concurrently with the Town of Grant on May 16th and September 19th. We would like to thank local businesses and the Grand Rapids Police Auxiliary and Volunteer Fire Department for their contributions.

We would like to also note that Grand Rapids was highlighted in “Toward a Sustainable Community: Toolkit for Local Government”, Vol. 2, published by University of Wisconsin – Extension. Under strategies used to address Waste Management it states the following: “Reuse Waste (e.g. through Habitat Restores, Choose to Reuse events, or Free-cycle websites). This strategy would put mechanisms in place that would encourage residents or businesses to seek out others who may be able to use an item or material they no longer have a need or use. For example, the town of Grand Rapids holds two “Choose to Re-Use” events each year.

Members of the Grand Rapids Town Board and the Recycling & Solid Waste Committee continue to participate with Clean Green Action.

In addition, Recycling Committee members have been communicating with State and local agencies to collaborate Choose to Re-Use efforts and the work of Clean Green Action.

For additional information, visit these additional sites:

<https://www.youtube.com/watch?v=8PVZxNGbPA0>

<https://www.youtube.com/watch?v=8IB97tSCrvA>

http://issuu.com/caroldavis/docs/choose_to_reuse_booklet_final

Respectfully submitted by:

The Recycling & Solid Waste Committee and Town Resident Members

April 21, 2015



Grand Rapids/Saratoga Municipal Court
2410 48th Street South
Wisconsin Rapids, WI 54494
(715) 424-1821

April 3, 2015

Board Members
Towns of Grand Rapids and Saratoga

Another year has now passed and I wish to report that your Municipal Court continues to provide an effective and meaningful service to our citizenry.

My contacts with other municipal courts supports my position that our staff has in place an informative and efficient system to receive and process the matters referred to the court. Within the powers of the court, enforcement of citations continues to promptly advance the needs of our communities. The time between the offense and the matter appearing before the court is short, accentuating the gravity of adherence to appropriate conduct within our communities.

I look forward to the continuing efficacy of our enforcement and adjudication systems in our towns.

Thank you for your ongoing support and the opportunity to play this important role in our communities.

Attached please find the most recent compilation of the court's financial efforts.

David Grace, Municipal Judge

Honorable David L. Grace



2014 ANNUAL REPORT

Total number of adult citations issued (traffic & municipal)	591
Of the 591, number of Underage Drinking	5
Total number of juvenile citations	15
Total number of adult citations issued for Saratoga	25
Gross Collections	\$ 75,474.00
Court's portion after payments to State and County	\$ 45,055.93
Of that, Saratoga's portion	\$ 2,613.33
Total amount paid through Tax Intercept	\$ 3,721.80
Total issued bond amounts since June 1, 2005	\$ 811,348.13
Total outstanding since June 1, 2005	\$ 98,542.53

Town of Grand Rapids
Zoning Appeals Board
Annual Report
2014

Members:

Gilbert Layton, Chairman

John Fawley

Marc Thompson

Bill Clendenning

Bob Piatt

Ron Hett – Alt # 1

Mike Edwards – Alt # 2

The Zoning Appeals Board had one hearing in 2014. The hearing was held in regards to an applicant who sought to have an attached covered front porch which would be 5'9" within the required setback of 30' as outlined in Town zoning ordinance 52.3F(1). The area variance was approved.

Submitted by: Gilbert Layton, Chairman

Grand Rapids Sanitary District #1

2014 Annual Report

MEMBERS

Gilbert Layton, Chairman

Rodney Dorski

Greg Stelmacher

Grand Rapids Sanitary District # 1 Commission did not meet and no disbursements were made in 2014.

Current fund balance:

CD	\$27,122.31
Money Market	\$1,902.82
Total	<hr/> \$29,025.13

Submitted by: Gilbert Layton, Chairman

Town Board Pay Rates

	<u>April 2013</u>	<u>April 2014</u>	April 2015	April 2016
	Approved April 2012	Approved Nov. 2012	Approved April 2013	Approved April 2014
	<u>Salary</u> <u>Per Diems</u>	<u>Salary</u> <u>Per Diems</u>	<u>Salary</u> <u>Per Diems</u>	<u>Salary</u> <u>Per Diems</u>
Chairman	\$ 239.00 \$ 55.00	\$ 300.00 \$ 60.00	\$ 300.00 \$ 60.00	\$ 300.00 \$ 60.00
Supervisors	\$ 120.00 \$ 49.00 \$ 117.00 \$ 48.00	\$ 140.00 \$ 55.00	\$ 140.00 \$ 55.00	\$ 140.00 \$ 55.00

