

# TOWN OF GRAND RAPIDS

## APPLICATION / PERMIT TO EXCAVATE IN PUBLIC RIGHT-OF-WAY

LOCATION OF WORK (ADDRESS)	DATE OF APPLICATION	PERMIT NO. _____																												
SUBDIVISION	ESTIMATED START DATE	FEE: _____																												
LOT	ESTIMATED COMPLETION DATE	STAFF INITIALS: _____																												
TO BE COMPLETED BY STAFF																														
DESCRIPTION OF UTILITY OR EXCAVATION																														
<b>UTILITY LOCATION</b> <input type="checkbox"/> TO CROSS RIGHT-OF-WAY <input type="checkbox"/> OVERHEAD <input type="checkbox"/> STREET PRIVILEGE <input type="checkbox"/> PARALLEL TO RIGHT-OF-WAY <input type="checkbox"/> UNDERGROUND																														
<b>PROPOSED METHOD OF INSTALLATION</b> <input type="checkbox"/> TUNNEL <input type="checkbox"/> JACK & BORE <input type="checkbox"/> OPEN CUT <input type="checkbox"/> SUSPEND ON POLES <input type="checkbox"/> PLOW <input type="checkbox"/> CASED <input type="checkbox"/> TRENCH <input type="checkbox"/> SUSPEND ON TOWERS																														
NAME OF COMPANY OR OWNER																														
NAME OF OWNER'S REPRESENTATIVE OR PROJECT MANAGER																														
ADDRESS																														
OFFICER PHONE	CELL PHONE																													
FAX NUMBER	E-MAIL ADDRESS																													
CONTRACTOR'S NAME	CONTRACTOR'S PHONE NUMBER																													
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;"><b>BASE PERMIT FEE</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>BORING</b></td> <td style="text-align: right;">\$50.00 EA</td> <td style="text-align: center;">_____ x</td> <td style="text-align: right;">_____</td> </tr> <tr> <td><b>OPEN CUT (DITCH)</b></td> <td style="text-align: right;">\$ 200.00 EA</td> <td style="text-align: center;">_____ x</td> <td style="text-align: right;">_____</td> </tr> <tr> <td><b>OPEN CUT (ROADWAY)</b></td> <td style="text-align: right;">\$200.00 EA</td> <td style="text-align: center;">_____ x</td> <td style="text-align: right;">_____</td> </tr> <tr> <td><b>PER FOOT CHARGE PARALLEL TO ROADWAY</b></td> <td style="text-align: right;">0.10 PER FT</td> <td style="text-align: center;">_____ x</td> <td style="text-align: right;">_____</td> </tr> <tr> <td><b>PERMANENT STRUCTURES CHAR</b> (PEDESTALS, MANHOLES, HYDRANTS, SIGNS)</td> <td style="text-align: right;">\$10.00 EA</td> <td style="text-align: center;">_____ x</td> <td style="text-align: right;">_____</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>TOTAL</b></td> <td></td> <td style="text-align: right;">_____</td> </tr> </table>			<b>BASE PERMIT FEE</b>				<b>BORING</b>	\$50.00 EA	_____ x	_____	<b>OPEN CUT (DITCH)</b>	\$ 200.00 EA	_____ x	_____	<b>OPEN CUT (ROADWAY)</b>	\$200.00 EA	_____ x	_____	<b>PER FOOT CHARGE PARALLEL TO ROADWAY</b>	0.10 PER FT	_____ x	_____	<b>PERMANENT STRUCTURES CHAR</b> (PEDESTALS, MANHOLES, HYDRANTS, SIGNS)	\$10.00 EA	_____ x	_____		<b>TOTAL</b>		_____
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OWNER'S AUTHORIZED REPRESENTATIVE SIGNATURE																														
PRINT/TYPE FULL NAME	DATE																													

# TOWN OF GRAND RAPIDS

**PERMIT CONDITIONS:**

- 1.) The owner or representative shall notify the Public Works Department at 715-213-3194 a minimum of 72 hours prior to beginning any work in the public right-of-way and within 5 days of the completion of the work.
- 2.) All work shall be completed in accordance with Ordinance 19 of the Town of Grand Rapids.
- 3.) Excavation within the Town right-of-way prior to the issuance of this permit shall be required to pay double fees.

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**SPECIAL PROVISIONS:**

- 1.) The Town of Grand Rapids shall require indemnity bond approved by the Town Clerk or his/her designee, in the sum of \$10,000.  
(Except as provided in Section 19.13 (l) of the town code.)
- 2.) The permittee shall furnish proof of public liability insurance of not less than \$100,000 for one person, \$300,000 for one accident and property damage insurance of not less than \$50,000.  
(Except as provided in Section 19.13 (l) of the town code.)
- 3.) No opening in the roads or sidewalks for any purpose shall be permitted when the ground is frozen, except as determined necessary by the Town Chairperson or his/her designee.
- 4.) All roadways, shoulders, paved areas, driveways, grassed areas, etc. in public or private ways shall be replaced equal to or better than the condition existing before the work commenced
- 5.) Pavement patches shall be replaced in kind, minimum 12" of crushed aggregate base course, 2" of lower layer asphaltic pavement, 1 1/2" of upper layer asphaltic pavement. Cold mix in winter (temporary) shall be replaced with hot mix in spring by June 1.
- 6.) Sidewalks and driveways shall be replaced in kind. Sidewalks shall be 4" concrete over 4" crushed aggregate base course, driveways shall be 6" concrete or 4" asphalt pavement over 6" crushed aggregate base course.
- 7.) All replacement items shall conform to the Town of Grand Rapids Standard Specifications.
- 8.) The permittee shall be responsible for providing traffic control in accordance with the Manual on Uniform Traffic Control Devices.
- 9.) The holder of this permit shall assume all liability and responsibility for any and all damage resulting from this work, and shall maintain suitable barriers and warning devices along the work until the work is completed.
- 10.) No road closing are permitted without the permission of the Chairperson or his/her designee.
- 11.) All restoration work must be completed within 30 days of project completion. After 30 days, the Town reserves the right to complete the restoration work at the permit holder's expense.
- 12.) All erosion control management is the responsibility of the permittee, and shall follow Wis. DNR Best Management practices.
- 13.) The permittee shall guarantee and maintain the site of the excavation for 2 years after restoring it to its original condition.

**PERMIT APPROVAL BY PERMITTING AUTHORITY**

The foregoing application is hereby approved and permit issued by the Town of Grand Rapids subject to full compliance by the applicant with all provisions and conditions stated herein and on all attachments hereto.

<b>Conditionally Approved</b>	<b>Signature of authorized permitting authority representative</b>	<b>Title</b>	<b>Date</b>
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